

Job Description

Post Title: Free-lance Classroom Music Teacher

DASP Music

Purpose: <ul style="list-style-type: none">To provide specialist classroom music provision at Damers First School and Manor Park First School.
Reporting to: Headteacher at each school and the Head of DASP Music
Responsible for: Music provision and co-ordination throughout each school.
Working Time: 6.5 hours per week for each school (one day at each school approx. 8.30am – 4pm). 10 weeks per term.
Salary: £25 per hour (to include payment for PPA time) as a self-employed individual
Disclosure Level: Enhanced
Main (Core) duties: <ul style="list-style-type: none">In collaboration with the Head of DASP Music, to design and plan a music curriculum for KS1 and/or KS2 at Manor Park and Damers First SchoolsTo implement and deliver curriculum music lessons for KS1 and KS2 in line with the National Curriculum at each school.To lead weekly singing assemblies at each school.To lead a lunchtime and after school extra-curricular music activity as appropriate to each school.To take responsibility for the music teaching environment and resources at each school.To contribute towards music CPD for other non-music-specialist class teachers.To contribute towards collated resources which could be shared across the DASP schools.To encourage and enthuse young musicians to share their skills with others within the school environment.
Curriculum Provision: <ul style="list-style-type: none">To monitor and support the overall progress and development of pupils as a teacher.To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential, with particular focus on providing performance opportunities for young musicians at each school.To contribute to raising standards of student attainment.
Curriculum Development: <ul style="list-style-type: none">To work to improve accessibility of music provision for all students.To work with other classroom teachers to ensure that the music curriculum supports and compliments learning in other curriculum areas.To provide support for concerts and performances as appropriate (extra hours to be negotiated with each school individually).
Staffing Staff Development: <ul style="list-style-type: none">To take part in the school's staff development programme by participating in arrangements for further training and professional development as directed by each school (within the assigned hours).To continue personal development in the relevant areas including subject knowledge and teaching methods.To engage actively in the appraisal review process.

- To ensure the effective/efficient deployment of classroom support
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

Quality Assurance:

- To help to implement school quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the music curriculum.

Management Information:

- To maintain appropriate records and to provide relevant accurate and up-to date information for registers, etc.
- To complete the relevant documentation to assist in the tracking of pupils.
- To track student progress as appropriate and use information to inform teaching and learning.

Communications:

- To communicate regularly with the Head of DASP Music.
- To communicate with the peripatetic teachers which visit each school.
- To communicate effectively with the parents of pupils as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside of each school.
- To follow agreed policies for communications in each school.

Marketing and Liaison:

- To contribute to the development of effective subject links with external agencies.

Management of Resources:

- To oversee the management of the music teaching resources at each school.
- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Headteacher to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school and the pupils.

Pastoral System:

- To promote the general progress and well-being of individual pupils.
- To ensure the implementation of the school's pastoral system.
- To evaluate and monitor the progress of pupils and keep up-to-date student records as may be required.
- To alert the appropriate staff to problems experienced by pupils and to make recommendations as to how these may be resolved.
- To communicate as appropriate, with the parents of pupils and with persons or bodies outside the school concerned with the welfare of individual pupils, after consultation with the appropriate staff
- To apply the behaviour management systems so that effective learning can take place.
- To promote and safeguard the welfare of pupils.

Teaching:

- To teach, pupils according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.

- To assess record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups of pupils, as requested by the school.
- To ensure that ICT, literacy, numeracy and school subject specialism(s) are reflected in the teaching/learning experience of pupils
- To undertake a designated programme of teaching (agreed with the Head of DASP Music).
- To ensure a high quality learning experience for pupils, which meets internal and external quality standards including the current DofE Teaching Standards
- To prepare and update subject materials as appropriate.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the curriculum.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.